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**INTEROFFICE MEMORANDUM**

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**TO:** MARK JOHNSON  
**FROM:** LORI MCCLANNAHAN  
**SUBJECT:** REQUESTS FROM LEGISLATIVE COMMITTEE  
**DATE:** 2/7/2005

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I have attached the following in response the requests made at yesterday's meeting:

\* I/3 Production Status report – this is a weekly report and is sent to users via our I/3 Users Distribution list. Agencies decide who should be added to the list. Some agencies have added all employees who work with I/3, while others have added only some and have chosen to distribute information internally. Currently there are approximately 600 users on the I/3 Users distribution list.

\* Issues, Tasks and Process Redesign List -- this is an accumulation of issues, ideas and questions provided by I/3 users and will be used to assist in prioritizing work related to the on-going support of I/3. It will be used by the User Groups to assist us in prioritizing issues. This list will always be changing as we complete tasks and new questions, ideas and problems arise..

If you have any questions, please give me a call @ 281-3206 or e-mail me ([lori.mcclannahan@iowa.gov](mailto:lori.mcclannahan@iowa.gov)).